3 January 2024

Dear Councillor

COUNCIL MEETING ON WEDNESDAY, 10 JANUARY 2024

YOU ARE SUMMONED to a Hybrid meeting of the **SALTNEY TOWN COUNCIL** to be held on **Wednesday, 10 January 2024 at 7.15pm.** The Meeting will be held at **Saltney Community Centre, Sandy Lane, Saltney, CH4 8UB.** (*Local Government and Elections (Wales) Act 2021)* in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council.

Yours sincerely,

Tracey Brown

Town Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES

To receive apologies for absence

2. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS PERSONS WISHING TO SPEAK

Members of the public are invited to address the Council on any item that appears on the agenda. This item is time limited to 5 minutes, with the Mayor having discretion to extend to 10 minutes, depending on the issue and the number of people attending the meeting.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any personal interest or prejudicial interest which they have in any item of business on the agenda no later than when that item is reached.

Tracey Brown, Town Clerk, Saltney Town Council, Suite 15, Riverside House, River Lane, Saltney, Flintshire CH4 8RQ.
Tel: 01244 398829 E-mail: TownClerk@SaltneyTownCouncil.gov.uk

4. MINUTES

the Minutes of the Council meeting held on Wednesday, 8 November 2023 be confirmed as a correct record and signed by the Chairman.

5. MATTERS ARISING

Members are reminded that this item has been included to allow questions.
on the previous meetings' Minutes. It does not allow for the re-opening of a debate.

6. POLICE MATTERS

A member of the Police Service will attend if force duties permit.

Saltney Mold Junction | Police.uk (www.police.uk)
Saltney Stonebridge | Police.uk (www.police.uk)

7. STREETSCENE

A member of staff from the County Council's Streetscene will attend the meeting if duties permit.

8. PLANNING APPLICATIONS

Ref: FUL/000963/23
Proposal: To Erect a Ham Radio Antenna and Mast
Location: 96, Victoria Road, Saltney, Chester, CH4 8SZ
https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000963/23

Ref: FUL/001084/23
Proposal: Erection of an Industrial Unit Next to Units 14 and 15 of the Borders Industrial Park in Saltney
Location: Units 14-15, Borders Industrial Park, River Lane, Saltney, Chester, CH4 8RJ
https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/001084/23

9. MAYORS COMMUNCATIONS

To receive such communications as the Mayor may wish to lay before the Council.

10. APPOINTMENT OF INTERNAL AUDITORS 2024/25

For the last few years, the Council have appointed JDH Business Services as their internal auditors. Their services have been entirely satisfactory, and the Council are invited to re-appoint them.

RECOMMENDED: That

JDH Business Services Ltd, be re-appointed as the Town Council's internal auditors for the next financial year.

11. APPROPRIATE SUM UNDER SECTION 137(4)(a) OF THE LOCAL GOVERNMENT ACT 1972 – SECTION 137 EXPENDITURE LIMIT FOR 2024-25

Letter attached.

RECOMMENDED: That

Council be asked to note the letter.

12. BUDGET 2024/25

To receive a report from the Town Clerk on the budget proposals for the financial year 2024/25. *– to follow*

13. CALENDAR OF MEETINGS 2024

Members are asked to consider the calendar of meetings for 2024. (*the calendar of meetings may be subject to change throughout the year).*

RECOMMENDED: That

the calendar of meetings for 2024 be approved.

14. SUMMER PLAYSCHEMES FOR 2024

Report attached.

15. PRACTITIONERS' CONFERENCE 2023

To receive a verbal update from the Clerk.

16. FLINTSHIRE PROJECTS AWARDED GRANT FUNDING

Projects aimed at improving town centres in Flintshire have been awarded grant funding.

The council's regeneration team launched the grant scheme after it was awarded more than £1.1m from the UK Government's Shared Prosperity Fund.

Seven schemes aimed at improving the town centres in Buckley, Connah's Quay, Flint, Holywell, Mold, Queensferry and Shotton will benefit from the money.

Now people and organisations are being urged to apply for a grant to deliver events and activities to improve Flintshire's town centres.

A minimum of £500 and a maximum of £10,000 will be given towards successful applicants towards events and activities which will improve the vibrancy of their town centre.

Applicants are expected to find a minimum of 20 per cent of the overall cost. Up to 80 per cent of the total cost is available from the grant funding.

Applications are submitted to monthly panels for assessment and consideration. However, funding is limited so it is advised to apply early to avoid disappointment.

RECOMMEDED: That

Council be asked it if wishes to take part in the grant funding project.

17. STANDARDS COMMITTEE – FEEDBACK FROM INDEPENDENT MEMBERS VISITS TO TOWN AND COMMUNITY COUNCILS

Report attached from the Monitoring Officer, Flintshire County Council..

18. FLINTSHIRE COUNTY COUNCIL DRAFT RESOURCE AND WASTE STRATEGY

Flintshire County Council supports the declarations made by Welsh Government for the Public Sector to become net zero by 2030. The Council has a clear Climate Change Strategy, which sets key aims and actions for creating a carbon neutral organisation. Reducing the consumption of raw materials and increasing reuse and recycling to save precious resource is a key part of reaching net zero.

On Friday (1 December) Flintshire County Council launched a public consultation on a draft Resource and Waste strategy. If adopted, the strategy aims to improve the recycling performance in Flintshire from 61% to 70% and deliver the Council's ambitions of becoming net carbon zero by 2023.

The County Council are encouraging our residents to read the draft strategy and then complete a short questionnaire to share their views. You can find further information, along with a copy of the draft strategy and online public consultation questionnaire here: https://www.flintshire.gov.uk/en/Resident/Bins-Recycling-and-Waste/Resource-and-Waste-Strategy-for-Flintshire.aspx. Paper copies of the draft strategy and questionnaire will also be available at the Connects Centres and Household Recycling Centres throughout the consultation period.

Please share this information widely with your residents and encourage people to have their say, this will help to inform the final strategy. The Council's communications team will be issuing a range of public comms throughout the consultation period, please feel free to use these to share within your community.

RECOMMEDED: That

Council be asked it if wishes to comment on the questionnaire.

19. FLINTSHIRE LOCAL DEVELOPMENT PLAN – CONSULTATION ON DRAFT SUPPLEMENTARY PLANNING GUIDANCE - SUPPLEMENTARY PLANNING GUIDANCE (SPG)

Report attached**.**

20. NEW CONSULTATION – LOCAL GOVERNMENT FINANCE (WALES) BILL

One Voice Wales will be responding on behalf of Town and Community Councils, to the Senedd Cymru's Local Government and Housing Committee is currently consulting on the Local Government Finance (Wales) Bill. Responses are invited by 15 January 2024.

Terms of reference

- The general principles of the Local Government Finance (Wales) Bill and whether there is a need for legislation to deliver the Bill's stated policy objectives
- Any potential barriers to the implementation of the Bill's provisions, and whether the Bill and accompanying Explanatory Memorandum and Regulatory Impact Assessment take adequate account of them.
- Whether there are any unintended consequences arising from the Bill.
- The Welsh Government's assessment of the financial and other impacts of the Bill as set out in Part 2 of the Explanatory Memorandum.
- The appropriateness of the powers in the Bill for Welsh Ministers to make subordinate legislation (as set out in Part 1: Chapter 5 of the Explanatory Memorandum).
- Matters relating to the competence of the Senedd including compatibility with the European Convention on Human Rights.
- The balance between the information contained on the face of the Bill and what is left to subordinate legislation.
- Any matter related to the quality of the legislation.
- Any other matter related to the constitutional or other implications of the Bill.

A copy of the consultation document can be found at:
Consultation display (senedd.wales)

RECOMMEDED: That

Council be asked it if wishes to make any comments on the consultation document..

21. STANDARDS COMMITTEE VACANCY

The Clerk has been informed that there is a position on the Standards Committee for a Town and Community Council Representative.

RECOMMENDED: That

Council be asked if it wishes to make a nomination for the position on the Standards Committee.

22. ACCOUNTS

In accordance with the instructions from the Auditors, to receive a copy of the cash book and the bank reconciliation reports. *(to be circulated as soon as the bank statement is received).*

RECOMMENDED: That

the reports be received.

23. QUESTIONS

In accordance with Standing Order 23 to consider any questions to the Mayor or the Town Clerk from Members, of which due notice has been given.

24. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Further to Minute 210 of 2008/09 Local County Council members, Councillor Richard Lloyd, Jason Shallcross and Ryan McKeown are invited to give any feedback they might have received from County Council meetings that may or will affect Saltney. Members of the Town Council who have attended meetings as representatives of the Town Council since the last meeting are also required to report back

25. PAYMENT OF ACCOUNTS

To authorise payment of the following accounts

Code	Cheque No.	Payee	Invoice	Amount
4000	100399 100401 100406	Staff	Staff salary for Dec 23 & January 24 as calculated by the Council's Agent: Wurkplace Ltd, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4001 4002	100402 100407	HMRC	HMRC Payroll payments Dec 23 & January 24- as calculated by the Council's Agent: Wurkplace Ltd - Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4008	100393	Royal British Legion	Wreath Remembrance	50.00
4040	100394	Non-Stop 00Kids	Entertainer for Christmas Fayre	229.00
4022	100395	Cllr A Lloyd	Determination payment	208.00
4022	100396	Cllr C Henderson Davis	Determination payment	121.00
4040	100397	Cllr K Shallcross	2 vouchers and Selection boxes for Christmas fayre	343.00
4083	100398	Saltney Community Centre	Community Donation for Older Persons Day refreshments	100.00

4043	100400	One Voice Wales	Member Training Cllr Gay Mod 19 Cllr A B Gregory Mod 21 Cllr E Gregory Mod 6 Cllr K Shallcross Mod 21	152.00
4040	100403	Glitterbugz	Christmas Fayre	200.00
4008	100404	W A Jones	Lyndon Farm Christmas Tree	150.00
4008	100405	T Brown	Stationery stamps fire extinguisher for the office	72.07
4042 4083	100408	Cllr K Shallcross	2 civic tickets and community donation voucher for St Davids High School event	70.00
4350	100409	Blachere Ltd	Removal of Christmas lights	2,447.28
4300	100410	Flintshire CC	Lighting Maintenance	474.00
4030	100411	JDH Business services	Data Audit 23-24	535.20

NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	93.66
4003	DD	Prism	Internet provision	143.23
4011	DD	Wurkplace	Payroll	72.71

26. EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution excluding the public and press from the meeting due to the confidential nature of the business under discussion the disclosure of which would be prejudicial to the public interest under the Public Bodies (Admission to Meetings) Act 1960

27. CLERKS UPDATES

Confidential Report attached.

28. STAFFING MATTERS

The Clerk will brief members on the staffing matter for decision.

Please note that members of the press and public are welcome to attend the Hybrid meeting, please contact Tracey Brown, Town Clerk and Responsible Financial Officer on 01244 398829 or email:townclerk@saltneytowncouncil.gov.uk **for the WebEx conferencing meeting link.**