MINUTES OF THE VIRTUAL MEETING OF THE PERSONNEL COMMITTEE, HELD ON WEDNESDAY, 23 NOVEMBER 2022.

PRESENT: Chairman, Councillor A B Gregory, Councillors R McKeown, A Roberts, J Shallcross. K Shallcross and T Brown, Town Clerk.

NB: Councillor P Brett Roberts, J Brett Roberts, V Gay, Dan Jones, R Lloyd, M Robinson were also in attendance although not members of the Committee.

6. APOLOGIES

There were no apologies received.

7. CODE OF CONDUCT – DECLARATION OF INTEREST

There were no declarations of interest made.

8 . MINUTES

RESOLVED: That

the Minutes of the meeting held on Wednesday, 28 September 2022 be confirmed as a correct record and signed by the Chairman.

9. BULLYING AND HARASSMENT IN COUNCILS

One Voice Wales and the Society of Local Council Clerks (SLCC) were committed to improving the performance of community and town councils in Wales. One aspect of improvement is around behaviour by both elected members and council employees.

RECOMMENDATION TO COUNCIL: That

Council be asked to approve the Harassment and Bullying Guidance from One Voice Wales and the Society of Local Council Clerks.

10. GRIEVANCE AND COMPLAINTS PROCEDURES

Council at its meeting held on 9 November 2022, agreed for the grievance and complaints procedures to be reviewed by this Committee going forward.

Members agreed that the procedure should be adopted with a view to ensure that it aligns with the Town Councils Standing Orders in particular Standing Order 76.

RECOMMENDATION TO COUNCIL: That

Council be asked to approve the Grievance and Complaints Procedures and align them to the Town Councils Standing Orders.

11. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That

a resolution was passed to exclude the press and public from the meeting due to the confidential nature of the business under discussion the disclosure of which would be prejudicial to the public interest under the Public Bodies (Admission to Meetings) Act 1960.

12 . STAFFING MATTERS

The Clerk reported to members on the matter of business to be considered.

RECOMMENDATION TO COUNCIL: That

Council be asked to approve the policy.

Signed by the Chairman ……

Date……