



3 March 2023

Dear Councillor

COUNCIL MEETING on WEDNESDAY, 8 MARCH 2023

YOU ARE SUMMONED to a Hybrid meeting of the **SALTNEY TOWN COUNCIL** to be held on **Wednesday, 8 March 2023 at 7.15pm**. The Meeting will be held at Oddfellows Hall, 65 High Street Saltney, CH4 8SG. (*Local Government and Elections (Wales) Act 2021*) in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council.

Yours sincerely

Tracey Brown

Town Clerk

AGENDA

1. APOLOGIES

To receive apologies for absence

**2. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS
PERSONS WISHING TO SPEAK**

Members of the public are invited to address the Council on any item that appears on the agenda. This item is time limited to 5 minutes, with the Mayor having discretion to extend to 10 minutes, depending on the issue and the number of people attending the meeting.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any Personal Interest or Prejudicial Interest which they have in any item of business on the agenda no later than when that item is reached.

4. MINUTES

The Minutes of the remotely held meeting of the Council held on Wednesday, 11 February 2023 be confirmed as a correct record and signed by the Mayor.

5. MATTERS ARISING

Members are reminded that this item has been included to allow questions on the previous meetings' Minutes. It does not allow for the re-opening of a debate.

6. POLICE MATTERS

A Member of the Police Service will attend if force duties permit.

The Police Matters - the online reports for members to review.

[Saltney Mold Junction | Police.uk \(www.police.uk\)](http://www.police.uk)

[Saltney Stonebridge | Police.uk \(www.police.uk\)](http://www.police.uk)

7. STREETSCENE

A Member of staff from the County Council's Streetscene will attend the meeting if duties permit.

8. DEPUTY MAYORS COMMUNICATION

To receive such communications as the Mayor may wish to lay before the Council.

9. PLANNING APPLICATIONS

Ref: COU/000017/23

Proposal: Change of Use from Vacant Industrial Unit/Commercial Use to Fitness Circuit Training

Location: Upper Floor, Riverside House, River Lane, Saltney, CH4 8RQ

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=COU/000017/23

Ref: FUL/000064/23

Proposal: Erection of a Two Storey Side Extension and a Single Storey Rear Extension

Location: 1, Kynaston Drive, Saltney Ferry, Chester, CH4 0AS

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000064/23

Ref: FUL/000266/22

Proposal: Erection of a Flexible-Use Light Industrial and Storage Unit (Use Class B2 and B8) with Associated Landscaping, Parking and Access

Location: Borders II, The Borders Industrial Park, River Lane, Saltney, CH4 9RJ

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000266/22

Full details of the application (including amendments) can be found on our web site by clicking onto the above links.

10. INDEPENDENT REMUNERATION PANEL FOR WALES – ANNUAL REPORT 2023-2024

In accordance with the requirements of Section 147 of the Local Government (Wales) Measure 2011, I attach a pdf document and link to the Independent Remuneration Panel for Wales's Annual Report, February 2023.

This has also been sent to the Minister for Finance and Local Government and other interested parties.

You can find the report by using the following link:

[Independent Remuneration Panel for Wales - Annual Report - February 2023](#)

All other Determinations set out in the 2022 to 2023 [Annual Report](#) of the Panel remain valid and should be applied.

The Panel would appreciate if you could make your members aware of the content of the report.

The Panel were grateful for all responses received during the consultation period of the draft annual report and all comments have been considered.

RECOMMENDED: That

the Independent Remuneration Panel for Wales – Annual Report for 2023-2024 be noted.

11. ANNUAL MEMBERSHIP – ONE VOICE WALES 2023-24

The Town Council has been invited to renew its One Voice Wales membership for 2023-24.

RECOMMENDED: That

Members are asked to approve the renewal of the Town Council's membership with One Voice Wales for a further 12 months commencing April 2023-24.

12. TECHNICAL ADVICE NOTE (TAN) 15: DEVELOPMENT, FLOODING AND COASTAL EROSION - FURTHER AMENDMENTS

Members will recall at the last Council meeting it was agreed that this matter be deferred to the next Council meeting.

The following consultation has been published by the Chief Planner, Welsh Government Planning Directorate.

This consultation is seeking your views on draft further revisions to planning guidance in relation to flooding and coastal erosion. A previous consultation took place from 9 October 2019 to 17 January 2020.

A copy of the consultation document can be found at:

[Technical Advice Note \(TAN\) 15: Development, flooding, and coastal erosion - further amendments](#)

Members are asked to note that One Voice Wales have agreed to prepare a response to the consultation and would appreciate any response or draft response by the end of the day, Friday 31 March 2023.

RECOMMENDED: That

Council be asked if it wishes to make comments on the consultation and report them to One Voice Wales to include in their response.

13. KING CHARLES III CORONATION

The Clerk will update members on the Town Councils plans for the event.

14. CLERKS REPORT

The Clerk will update members on recent correspondence.

15. ACCOUNTS 2023

In accordance with the instructions from the Auditors, to receive a copy of the cashbook, receipts and payments and cost centre reports. *(to be circulated as soon as the bank statement is received).*

RECOMMENDED: That

the reports be approved.

16. COUNTY FORUM MEETING

Members are asked if they wish the Clerk to submit any items of business for any future meeting of the County Forum.

NB: The Town Council's representatives are Councillors Barrie Gregory, Eileen Gregory, and the Town Clerk.

RECOMMENDED: That

the Town Clerk be asked to inform Flintshire County Council of any items of business the Town Council wishes to submit for any future meeting.

17. QUESTIONS

In accordance with Standing Order 23 to consider any questions to the Mayor or the Town Clerk from Members, of which due notice has been given.

18. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Further to Minute 210 of 2008/09 Local County Council members, Councillor Richard Lloyd Councillor Jason Shallcross, and Councillor Ryan McKeown are invited to give any feedback they might have received from County Council meetings that may or will affect Saltney. Members of the Town Council who have attended meetings as representatives of the Town Council since the last meeting are also required to report back.

19. PAYMENTS OF ACCOUNTS

To authorise payment of the following accounts.

Code	Cheque No.	Payee	Invoice	Amount
4000	100281	Staff	Clerk's salary for March 2022 as calculated by the Council's Agent: Wurkplace Ltd, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4001	100282	HMRC	HMRC Payroll payments for February 2022 - as calculated by the Council's Agent: Wurkplace Ltd - Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4300	100275	Flintshire County Council	Lighting maintenance – TY096666/65/67/68	1,189.50
4083	100276	Air Ambulance - Wales	Community Donation	500.00
4043	100277	OVW	Training – Cllrs R Griffiths module's 1&3 Cllr A Roberts module 12	105.00
4075	100278	Flintshire County Council	Matched Funding – North Street, Saltney Ferry	5,000.00
4300	100279	Flintshire County Council	Lighting maintenance – TY096730-31	1,659.00
4043	100280	Planning Aid Wales	Training – Cllr J Shallcross - NE3 9/23	40.00
4075	100283	Saltney Town Football Club	Donation towards new fencing	5,000.00
NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD annual	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	84.11
4003	DD	Prism	Internet provision	133.51

20. EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution excluding the public and press from the meeting due to the confidential nature of the business under discussion the disclosure of which would be prejudicial to the public interest under the Public Bodies (Admission to Meetings) Act 1960.

21. CLERKS REPORT

The Clerk will verbally report to members the confidential item of business for decision.

RECOMMENDED: That

the Clerks report be received, and members be asked to make a decision on the outcome of the report .

Please note that members of the press and public are welcome to attend the meeting by prior arrangement with the Town Clerk and Responsible Financial Officer on 01244 398829 or email: townclerk@saltneytowncouncil.gov.uk for a link to the meeting.