



31 May 2023

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE MEETING – TUESDAY, 6 JUNE 2023

YOU ARE SUMMONED to a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held at **7.15 pm on Tuesday, 6 June 2023, by WebEx video conferencing** (*The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020*) in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council.

Yours sincerely

Tracey Brown

Town Clerk

AGENDA

1. APOLOGIES

2. TO APPOINT A CHAIRMAN

To appoint a Chairman of the Committee for the ensuing year.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any personal interest or prejudicial interest which they have in any item of business on the agenda no later than when that item is reached.

4. MINUTES

The Minutes of the meeting held on Tuesday, 2 May 2023 be confirmed as a correct record and signed by the Chairman.

5. MEMBERSHIP AND TERMS OF REFERENCE

Report attached.

6. INTERNAL AUDIT - ACTION PLAN

To consider the recommendations of the internal auditor's report and continue to work on the action plan.

The Clerk will brief Members on any updates to the report.

RECOMMENDED: That

the Finance and General Purposes Committee continue to work on the action plan and make recommendations to Council prior to the audit taking place.

7. YEAR END ACCOUNTS 2022-23

Members are asked to consider the end of year accounts for 2022-23 and make any recommendations to the Council for approval.

RECOMMENDED: That

the end of year accounts be noted, and any recommendations be reported to the Council for approval.

8. ACCOUNTS

In accordance with one of the instructions from the Internal Auditors, that members receive a copy of the Annual Budget by Centre, and the Detailed Receipts and Payments by Budget and Bank Reconciliation reports to enable members to contribute to the fiscal management of the Council. *(please note these reports will be circulated when the bank statement is received).*

RECOMMENDED: That

the accounts be noted and any comments and or recommendations be made to the Council meeting on Council on 14 June 2023.

Please note that members of the press and public are welcome to attend the meeting by prior arrangement with the Town Clerk and Responsible Financial Officer please, Email townclerk@saltneytowncouncil.gov.uk or by Tel: 01244 398829 for a link to the meeting.