6 February 2024

Dear Councillor

COUNCIL MEETING ON WEDNESDAY, 14 FEBRUARY 2024

YOU ARE SUMMONED to a Hybrid meeting of the **SALTNEY TOWN COUNCIL** to be held on **Wednesday, 14 February 2024 at 7.15pm.** The Meeting will be held at **Saltney Community Centre, Sandy Lane, Saltney, CH4 8UB.** (*Local Government and Elections (Wales) Act 2021)* in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council.

Yours sincerely
Tracey Brown
Town Clerk

AGENDA

1. APOLOGIES

To receive apologies for absence

2. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS PERSONS WISHING TO SPEAK

Members of the public are invited to address the Council on any item that appears on the agenda. This item is time limited to 5 minutes, with the Mayor having discretion to extend to 10 minutes, depending on the issue and the number of people attending the meeting.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any Personal Interest or Prejudicial Interest which they have in any item of business on the agenda no later than when that item is reached.

4. MINUTES

The Minutes of the hybrid meetings held on Wednesday, 10 January 2024 be confirmed as correct records and signed by the Mayor.

Tracey Brown, Town Clerk and Responsible Financial Officer, Saltney Town Council, Suite 15, Riverside House, River Lane, Saltney, Chester, CH4 8RQ. **Tel**: 01244 398829 or **email**: townclerk@saltneytowncouncil.gov.uk

5. MATTERS ARISING

Members are reminded that this item has been included to allow questions on the previous meetings' Minutes. It does not allow for the re-opening of a debate.

6. POLICE MATTERS

A Member of the Police Service will attend if force duties permit.

The Police Matters - the online reports for members to review.
Saltney Mold Junction | Police.uk (www.police.uk)
Saltney Stonebridge | Police.uk (www.police.uk)

7. STREETSCENE

The Clerk will report any matters raised by the Council to a Member of staff from the County Council's Streetscene and report back to the next meeting where practicable.

8. MAYORS COMMUNICATION

To receive such communications as the Mayor may wish to lay before the Council.

9. FINANCIAL RISK ASSESSMENT - 2023-24

Report attached.

RECOMMENDED: That

the Financial Risk Assessment for 2023-24 be approved.

10. FIXED ASSET REGISTER – 2023-24

Report attached.

RECOMMENDED: That

the Fixed Asset Register for 2023-24 be approved.

11. APPOINTMENT OF INTERNAL AUDITORS 2024/25

For the last few years, the Council have appointed JDH Business Services as their internal auditors. Their services have been entirely satisfactory, and the Council are invited to re-appoint them.

RECOMMENDED: That

JDH Business Services Ltd be re-appointed, as the Town Council's internal auditors for the next financial year.

12. STANDARDS COMMITTEE NOMINATIONS

Report attached.

13. NEURO THERAPY CENTRE REPORT BACK TO COUNCIL ON GRANT FUNDING

Report attached.

RECOMMENDED: That

Council be asked to note the report.

14. WELSH GOVERNMENT CONSULTATION: FISCAL INTERGOVERNMENTAL RELATIONS

The Welsh Parliament's Finance Committee is undertaking an inquiry into **Fiscal Intergovernmental Relations**.

To inform its work, the Committee has issued a consultation.

Further information on the inquiry, including the terms of reference and how to respond to the consultation is available on our webpages.

Anyone wishing to contribute can do so by submitting a formal response to the consultation by **1 March 2024**.

RECOMMENDED: That

Council be asked if it wishes to comment on the consultation.

15. WELSH GOVERNMENT CONSULTATION SPENDING PURPOSE FOR DORMANT ASSETS IN WALES

Report attached.

RECOMMENDED: That

Council be asked if it wishes to comment on the consultation.

16. ACCOUNTS 2023

In accordance with the instructions from the Auditors, to receive a copy of the cashbook, the reconciliation reports. *(to be circulated as soon as the bank statement is received).*

RECOMMENDED: That

the reports be approved.

17. QUESTIONS

In accordance with Standing Order 23 to consider any questions to the Mayor or the Town Clerk from Members, of which due notice has been given.

18 . INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Further to Minute 210 of 2008/09 Local County Council members, Councillor Richard Lloyd Councillor Jason Shallcross, and Councillor Ryan McKeown are invited to give any feedback they might have received from County Council meetings that may or will affect Saltney. Members of the Town Council who have attended meetings as representatives of the Town Council since the last meeting are also required to report back.

19. PAYMENTS OF ACCOUNTS

To authorise payment of the following accounts.

Code	Cheque No.	Payee	Invoice	Amount
4000	100417	Staff	salary for February 2024 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule) and overtime payment.	
4001 4002	100418 100420	Staff	HMRC for February 2024 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4300	100412	Flintshire CC	Lighting Maintenance	474.00
4100	100413	Network Rail	Saltney Ferry Lamp on bridge annual	131.89
	100414	One Voice Wales	Training – Cllr V Gay Module 15 & Cllr Henderson-Davis Module – New Councillor training	76.00
4103	100415	Flintshire CC	Allotment Annual Rent	100.00
4045	100416	T Brown	Defib Pads children and Adults	192.00
4042	100419	Flintshire CC	Chairman Charity Dinner KS/JS	76.00
4300	100421	Flintshire CC	Lighting Maintenance	474.00
4075	100422	Flintshire CC	Matched Funding Bench at the Rec	644.00
4042	100423	Cheshire West & Chester	Lord Mayor's Banquet – KS/JS	110.00
4008	100424	T Brown	Stationery -Cartridges, printer paper, envelopes, notebooks, post it pads	97.79
4004	100425	Clwyd Pension Fund	One off admin fee	750.00

NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	93.66
4003	DD	Prism	Internet provision	143.23
4000	DD	Wurkplace Ltd	Payroll Fee	72.71

***Please note that members of the press and public are welcome to attend the meeting by please contact the Town Clerk and Responsible Financial Officer on 01244 398829 or email: townclerk@saltneytowncouncil.gov.uk* for a link to the meeting.**

Tracey Brown, Town Clerk and Responsible Financial Officer, Saltney Town Council, Suite 15, Riverside House, River Lane, Saltney, Chester, CH4 8RQ. **Tel**: 01244 398829 or **email**: townclerk@saltneytowncouncil.gov.uk