3 April 2024

Dear Councillor

COUNCIL MEETING ON WEDNESDAY 10 APRIL 2024

YOU ARE SUMMONED to a Hybrid meeting of the **SALTNEY TOWN COUNCIL** to be held on **Wednesday, 10 April 2024 at 7.15pm.** The Meeting will be held at **Saltney Community Centre, Sandy Lane, Saltney, CH4 8UB.** (*Local Government and Elections (Wales) Act 2021)* in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council.

Yours sincerely
Tracey Brown
Town Clerk

AGENDA

1. APOLOGIES

To receive apologies for absence

2. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS PERSONS WISHING TO SPEAK

Members of the public are invited to address the Council on any item that appears on the agenda. This item is time limited to 5 minutes, with the Mayor having discretion to extend to 10 minutes, depending on the issue and the number of people attending the meeting.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any Personal Interest or Prejudicial Interest which they have in any item of business on the agenda no later than when that item is reached.

4. MINUTES

The Minutes of the Hybrid held meeting of the Council held on Wednesday, 14 February 2024 be confirmed as a correct record and signed by the Mayor.

Tracey Brown, Town Clerk and Responsible Financial Officer, Saltney Town Council, Suite 15, Riverside House, River Lane, Saltney, Chester, CH4 8RQ. **Tel**: 01244 398829 or **E-mail**: townclerk@saltneytowncouncil.gov.uk

5. MATTERS ARISING

Members are reminded that this item has been included to allow questions on the previous meetings' Minutes. It does not allow for the re-opening of a debate.

6. FLINTSHIRE COUNTY COUNCIL – CLIMATE CHANGE PRESENTATION

Flintshire County Council recently launched its first Climate Toolkit for Town and Community Councils on 8 March 2024, and recently supported the launch with workshops to support toolkit users in using key tools.

Climate Toolkits

Flintshire County Council, Climate Change team are now offering presentations to Town and Community Councils with a view to increasing awareness and understanding and to provide an opportunity for further discussion.

RECOMMENDED: That

Council be asked to note the presentation from Flintshire County Councils, Climate Change Team.

7. POLICE MATTERS

A Member of the Police Service will attend if force duties permit.

The Police Matters - the online reports for members to review.

Saltney Mold Junction | Police.uk (www.police.uk)
Saltney Stonebridge | Police.uk (www.police.uk)

8. STREETSCENE

The Clerk will report any matters raised by the Council to a Member of staff from the County Council's Streetscene and report back to the next meeting where practicable.

9. MAYORS COMMUNICATION

To receive such communications as the Mayor may wish to lay before the Council.

10. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

Due to the last two meetings of the Finance and General Purposes Committee being inquorate:-

Council is asked to receive the Minutes and approve the recommendations contained therein, of the Finance and General Purposes Committee meeting held on 28 November 2023 be confirmed as a correct record and signed by the Chairman.

11. PLANNING APPLICATION

Ref: FUL/000236/24
Proposal: Proposed Rear Extension
Location: 83 , Beechwood Road , Saltney , Chester , CH4 8TN
https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000236/24

12. NORTH WALES FIRE AND RESCUE – LAUNCH PUBLIC CONSULTATION ON CONTINUING TO PREVENT AND RESPOND TO EMERGENCIES

*Report attached***.**

13. AUDIT WALES - AUDIT FEE FOR 2024-25

Report attached.

14. RESERVES POLICY

Report attached.

15. ACCOUNTS

In accordance with the instructions from the Auditors, to receive a copy of the cashbook, receipts and payments and cost centre reports. *(to be circulated as soon as the bank statement is received).*

RECOMMENDED: That

the reports be approved.

16. QUESTIONS

In accordance with Standing Order 23 to consider any questions to the Mayor or the Town Clerk from Members, of which due notice has been given.

17. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Further to Minute 210 of 2008/09 Local County Council members, Councillor Richard Lloyd Councillor Jason Shallcross, and Councillor Ryan McKeown are invited to give any feedback they might have received from County Council meetings that may or will affect Saltney. Members of the Town Council who have attended meetings as representatives of the Town Council since the last meeting are also required to report back.

18. PAYMENTS OF ACCOUNTS

To authorise payment of the following accounts.

Code	Cheque No.	Payee	Invoice	Amount
4000	100431	Staff	Clerk's salary for April 2024 as calculated by the Council's Agent: Wurkplace Ltd, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4001	100432	HMRC	HMRC Payroll payments for April 2024 - as calculated by the Council's Agent: Wurkplace Ltd - Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

4008	100429	Vision ICT Ltd	Annual Website Hosting/emails fee	381.60
4030	100433	Audit Wales	Fee for last years audits *(received in January 2024 from Audit Wales)*	3,500.00
Void	100430	Incorrect amount		
NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD annual	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	84.11
4003	DD	Prism	Internet provision	133.51

***Please note that members of the press and public are welcome to attend the meeting please contact the Town Clerk and Responsible Financial Officer on 01244 398829 or email: townclerk@saltneytowncouncil.gov.uk* for a link to the meeting.**

Tracey Brown, Town Clerk and Responsible Financial Officer, Saltney Town Council, Suite 15, Riverside House, River Lane, Saltney, Chester, CH4 8RQ. **Tel**: 01244 398829 or **E-mail**: townclerk@saltneytowncouncil.gov.uk