



8 January 2025

Dear Councillor

COUNCIL MEETING ON WEDNESDAY, 15 JANUARY 2025

YOU ARE SUMMONED to a Hybrid meeting of the **SALTNEY TOWN COUNCIL** to be held on **Wednesday, 15 January 2025 at 7.15pm**. The Meeting will be held at **Saltney Community Centre, Sandy Lane, Saltney, CH4 8UB**. (*Local Government and Elections (Wales) Act 2021*) in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council.

Yours sincerely,

Tracey Brown

Town Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES

To receive apologies for absence

**2. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS
PERSONS WISHING TO SPEAK**

Members of the public are invited to address the Council on any item that appears on the agenda. This item is time limited to 5 minutes, with the Mayor having discretion to extend to 10 minutes, depending on the issue and the number of people attending the meeting.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any personal interest or prejudicial interest which they have in any item of business on the agenda no later than when that item is reached.

4. MINUTES

the Minutes of the Council meeting held on Wednesday, 13 November 2024 be confirmed as a correct record and signed by the Chairman.

Tracey Brown, Town Clerk, Saltney Town Council, Suite 15, Riverside House, River Lane, Saltney, Flintshire CH4 8RQ.
Tel: 01244 398829 or mobile 07495469240 E-mail: TownClerk@SaltneyTownCouncil.gov.uk

5. MATTERS ARISING

Members are reminded that this item has been included to allow questions. on the previous meetings' Minutes. It does not allow for the re-opening of a debate.

6. POLICE MATTERS

A member of the Police Service will attend if force duties permit.

[Saltney Mold Junction | Police.uk \(www.police.uk\)](http://www.police.uk)

[Saltney Stonebridge | Police.uk \(www.police.uk\)](http://www.police.uk)

7. STREETSCENE

A member of staff from the County Council's Streetscene will attend the meeting if duties permit.

8. MAYORS COMMUNICATIONS

To receive such communications as the Mayor may wish to lay before the Council.

9. APPOINTMENT OF INTERNAL AUDITORS 2025/26

For the last few years, the Council have appointed JDH Business Services as their internal auditors. Their services have been entirely satisfactory, and the Council are invited to re-appoint them.

RECOMMENDED: That

JDH Business Services Ltd, be re-appointed as the Town Council's internal auditors for the next financial year.

10. APPROPRIATE SUM UNDER SECTION 137(4)(a) OF THE LOCAL GOVERNMENT ACT 1972 – SECTION 137 EXPENDITURE LIMIT FOR 2025-26

Letter attached.

RECOMMENDED: That

Council be asked to note the letter.

11. BUDGET 2025/26

To receive a report from the Town Clerk on the budget proposals for the financial year 2025/26. – *to follow*

12. COMMUNITY DONATION – WALES AIR AMBULANCE

The Clerk has received a request for a community donation

RECOMMENDED: That

Council is asked if it wishes to give a community donation to Wales Air Ambulance.

13. WINTER PREPARATIONS 2024-25

Letter Attached.

14. ACCOUNTS

In accordance with the instructions from the Auditors, to receive a copy of the cash book and the bank reconciliation reports. *(to be circulated as soon as the bank statement is received). To follow*

RECOMMENDED: That

the reports be received.

15. QUESTIONS

In accordance with Standing Order 23 to consider any questions to the Mayor or the Town Clerk from Members, of which due notice has been given.

16 . INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Further to Minute 210 of 2008/09 Local County Council members, Councillor Richard Lloyd, Jason Shallcross and Ryan McKeown are invited to give any feedback they might have received from County Council meetings that may or will affect Saltney. Members of the Town Council who have attended meetings as representatives of the Town Council since the last meeting are also required to report back

17. PAYMENT OF ACCOUNTS

To authorise payment of the following accounts

Code	Cheque No.	Payee	Invoice	Amount
4000	100487 100495	Staff	Staff salary for Dec 24 & January 25 as calculated by the Council's Agent in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4001 4002	100488 100496	HMRC	HMRC Payroll payments Dec 24 & January 25 - as calculated by the Council's Agent in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

Code	Cheque No.	Payee	Invoice	Amount
4040	100486	T Brown	Selection Boxes Christmas Fayre	120.00
4042	100491	Lord Mayor Charity Event	Mayor and consort Eaton Hall Civic event	70.00
4043	100492	One Voice Wales	Training - Cllr R Griffiths inv 8636	40.00
4360	1002146	T R Lloyd	Defib Pads and Batteries	2146.80
NB: Monthly		Unpaid Chq	100490 100493 100494	
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	93.66
4003	DD	Prism	Internet provision	143.23
4011	DD	Wurkplace Ltd	Payroll	72.71

Please note that members of the press and public are welcome to attend the Hybrid meeting, please contact Tracey Brown, Town Clerk and Responsible Financial Officer on 01244 398829 Mobile 07495 469240 or email: townclerk@saltneytowncouncil.gov.uk for the WebEx conferencing meeting link.