



5 November 2025

Dear Councillor

COUNCIL MEETING ON WEDNESDAY, 12 NOVEMBER 2025

YOU ARE SUMMONED to a Hybrid meeting of the **SALTNEY TOWN COUNCIL** to be held on **Wednesday, 12 November 2025 at 7.15pm**. The Meeting will be held at **Saltney Community Centre, Sandy Lane, Saltney, CH4 8UB.** (*Local Government and Elections (Wales) Act 2021*) in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council.

Yours sincerely

Tracey Brown

Town Clerk

AGENDA

1. APOLOGIES

To receive apologies for absence.

**2. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS
PERSONS WISHING TO SPEAK**

Members of the public are invited to address the Council on any item that appears on the agenda. This item is time limited to 5 minutes, with the Mayor having discretion to extend to 10 minutes, depending on the issue and the number of people attending the meeting.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any Personal Interest or Prejudicial Interest which they have in any item of business on the agenda no later than when that item is reached.

4. MINUTES

the Minutes of the hybrid meeting of the Council meeting held on Wednesday, 8 October 2025 be confirmed as a correct records and signed by the Mayor.

5. MATTERS ARISING

Members are reminded that this item has been included to allow questions on the previous meetings' Minutes. It does not allow for the re-opening of a debate.

6. POLICE MATTERS

A Member of the Police Service will attend if force duties permit.

The Police Matters - the online reports for members to review.

[Saltney Mold Junction | Police.uk \(www.police.uk\)](http://www.police.uk)

[Saltney Stonebridge | Police.uk \(www.police.uk\)](http://www.police.uk)

7. STREETSCENE

The Clerk will report any matters raised by the Council to a Member of staff from the County Council's Streetscene and report back to the next meeting where practicable.

8. MAYORS COMMUNICATION

To receive such communications as the Mayor may wish to lay before the Council.

9. PLANNING APPLICATIONS

Ref No FUL/000887/25
Letter attached.

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000887/25

Ref No FUL/000670/25
Letter attached.

https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000670/25

10. CALENDAR OF MEETINGS 2026

Attached.

RECOMMENDED: That

the Calendar of meeting be approved.

11. REQUEST FOR A COMMUNITY DONATION

The Clerk has received a request for a community donation from Wales Air Ambulance

RECOMMENDED: That

Council be asked if it wishes to approve the request for a community donation.

12. PROPOSAL TO REORGANISE THE CATHOLIC EDUCATION PROVISION IN FLINTSHIRE

Recently, the Catholic Diocese of Wrexham and Flintshire County Council , published a proposal to reorganise the Catholic education provision in Flintshire. The Consultation Report summarising the issues raised during consultation alongside Flintshire County Council's response was made available at the link below.

<https://www.flintshire.gov.uk/en/Resident/Schools/School-Modernisation-Related/Catholic-Education-Proposal.aspx>

A copy of the document is attached.

13. PREPARATIONS FOR THE COMING WINTER 2025

Letter attached.

RECOMMENDED: That

Council be asked if it wished to purchase any of the proposed services.

14. ACCOUNTS

In accordance with the instructions from the Auditors, to receive a copy of the cashbook, receipts and payments and cost centre reports. *(to be circulated as soon as the bank statement is received).*

RECOMMENDED: That

the reports be approved.

15. QUESTIONS

In accordance with Standing Order 23 to consider any questions to the Mayor or the Town Clerk from Members, of which due notice has been given.

16. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Further to Minute 210 of 2008/09 Local County Council members, Councillor Richard Lloyd Councillor Jason Shallcross, and Councillor Ryan McKeown are invited to give any feedback they might have received from County Council meetings that may or will affect Saltney. Members of the Town Council who have attended meetings as representatives of the Town Council since the last meeting are also required to report back.

17. PAYMENTS OF ACCOUNTS

To authorise payment of the following accounts.

Code	Cheque No.	Payee	Invoice	Amount
4000	100585	Staff	Staff salary for November 25 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

Code	Cheque No.	Payee	Invoice	Amount
4001 4002	100586	Staff	Staff salary for November 25 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

4008	100581	Sandyford Property Ltd	Office Rent adjustment	686.30
4044	100582	Saltney Community Centre	3 Months room hire	96.004044
4042	100583	Royal British Legion	2 poppy wreaths	50.00
4042	100584	Buckley Town Council	Civic Charity Dnner	76.00
4300	100587	FCC	Lighting maintenance (TB095091)	525.60
4042	100588	Flint Town Council	Civic Charity Dinner	70.00

NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	102.06
4003	DD	Prism	Internet provision	163.99
4011	DD	Workplace	Payroll	74.17

Please note that members of the press and public are welcome to attend the meeting by prior arrangement with the Town Clerk and Responsible Financial Officer on 01244 398829 mobile: 07495 469 240 or email: townclerk@saltneytowncouncil.gov.uk for a link to the meeting.