



29 October 2025

Dear Councillor

FINANCE AND GENERAL PURPOSES COMMITTEE MEETING – TUESDAY, 4 NOVEMBER 2025

YOU ARE SUMMONED to a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** to be held at **7.15 pm on Tuesday, 4 November 2025 by WebEx video conferencing** (*The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020*) in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the meeting without prior approval of the Town Council.

Yours sincerely,

Tracey Brown

Town Clerk

AGENDA

1. APOLOGIES

2. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any personal interest or prejudicial interest which they may have in any item of business on the agenda no later than when that item is reached.

3. MINUTES

The meeting held on Tuesday, 2 September 2025 be approved and confirmed as a correct record and signed by the Chairman.

4. AUDIT ACTION PLAN

To consider the recommendations of the internal auditor's report for 2024-25 and continue to work on the action plan.

The Clerk will brief Members on any updates to the report.

RECOMMENDED: That

the Finance and General Purposes Committee continue to work on the action plan and make recommendations to Council periodically throughout the fiscal year.

5. ACCOUNTS

In accordance with one of the instructions from the Internal Auditors, that members receive a copy of both Bank Reconciliation reports (*for signature*) and the Cashbook to enable members to contribute to the fiscal management of the Council.

RECOMMENDED: That

the accounts be noted and any comments and or recommendations be made to the Council meeting on 12 November 2025.

6. EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution excluding the public and press from the meeting due to the confidential nature of the business under discussion the disclosure of which would be prejudicial to the public interest under the Public Bodies (Admission to Meetings) Act 1960.

7. DRAFT BUDGET 2026-27

Clerk will brief members on the draft budget for 2026-27.

RECOMMENDATION TO COUNCIL: That

Members be asked to approve the budget report for 2026-27 at their meeting on 14 January 2026.

Please note that members of the press and public are welcome to attend the meeting by prior arrangement with the Town Clerk and Responsible Financial Officer please, Email townclerk@saltneytowncouncil.gov.uk or by Tel: 01244 398829 or Mobile:0749 546 9240 for a link to the meeting.