

## **MINUTES OF THE HYBRID COUNCIL MEETING OF SALTNEY TOWN COUNCIL HELD ON WEDNESDAY, 11 JANUARY 2023 AT ODDFELLOWS HALL, HIGH STREET SALTNEY.**

**PRESENT:** Councillor A Roberts, Mayor, Councillors, J Brett Roberts, P Brett Roberts, V Gay, A B Gregory, E Gregory, R Griffiths, D Jones, A Lloyd, R Lloyd, R McKeown, M Robinson, J Shallcross, K Shallcross, and T Brown, Town Clerk.

### **126. APOLOGIES**

There were no apologies received.

### **127. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS – PERSON WISHING TO SPEAK**

There were no members of the public in attendance.

### **128. CODE OF CONDUCT - DECLARATIONS OF INTEREST**

Councillors J Brett Roberts, P Brett Roberts, V Gay, A B Gregory, E Gregory, R Griffiths, D Jones, A Lloyd, R Lloyd, R McKeown, A Roberts, and M Robinson declared a Personal Interest in agenda item 11 – Independent Remuneration Panel for Wales Draft Annual Report February 2023 in that they all claim the members determinations.

Councillor Jason Shallcross Declared a Personal and Prejudicial interest in agenda item 11- Budget 2023-24 as Chairman of Saltney Town Football Club.

### **129. MINUTES**

#### **RESOLVED: That**

the Minutes of the Council meeting held on Wednesday, 9 November 2022 and 16 November 2022 be confirmed as a correct record and signed by the Chairman.

### **130. MATTERS ARISING**

There were no matters arising.

#### **POLICE MATTERS**

No representative was available to attend in person but did join the meeting online, but unfortunately had technical difficulties being heard.

Members reported the following issues:

- Incident in Park Avenue, 4 masked men with a manchetle blade.
- A letter had been circulated to residents in Saltney Ferry, with regard to a resident and possible offences. It could be an issue for the resident concerned. This has been brought to the attention of the North Wales Police.
- Damage to a car in Woodhall Crescent, significant damage caused.

Saltney Mold Junction | Police.uk ([www.police.uk](http://www.police.uk))  
Saltney Stonebridge | Police.uk ([www.police.uk](http://www.police.uk))

**RESOLVED: That**

No PCSO's in attendance.

**131. STREETSCENE**

No representative available to attend.

**132. THE ENVIRONMENTAL AND REGENERATION COMMITTEE**

Councillor Ann Lloyd had requested to be removed from this Committee, therefore, there was a vacancy.

Council agreed to appoint two members Councillors Dan Jones and Mark Robinson to replace Councillor Ann Lloyd.

**RESOLVED: That**

Councillors Dan Jones and Mark Robison be appointed to the Environmental and Regeneration Committee.

**133. APPOINTMENT OF INTERNAL AUDITORS 2023/24**

For the last few years, the Council had appointed JDH Business Services as their internal auditors. Their services had been entirely satisfactory, and the Council were invited to re-appoint them.

**RESOLVED: That**

JDH Business Services Ltd, be re-appointed as the Town Council's internal auditors for the next financial year 2023-24.

**134. APPROPRIATE SUM UNDER SECTION 137(4)(a) OF THE LOCAL GOVERNMENT ACT 1972 – SECTION 137 EXPENDITURE LIMIT FOR 2023-24**

Members noted the Section 137 expenditure limit for 2023-24.

**RESOLVED: That**

Section 137 letter be noted.

**135. BUDGET 2023/24**

Members received the Town Clerks proposed budget report, on the budget proposals, for the financial year 2023/24. Members approved a 0% increase in the precept for the 2023/24 financial year of £42.97 that would fund expenditure of £83, 948.

Members approved the budget for 2023-24 and asked for further budget forecasting, to be done with the Finance and General Purposes Committee, to help members better understand the budgeting process.

The Clerk had received two proposals to be drawn down form reserves.

- £5k be drawn down from reserves to support Saltney Town FC for improvements.
- £5k be drawn from reserves to move the 5-year plan forward ready to go out to consultation.

**RESOLVED: That**

- (1) the budget sum of £83,948 be approved and submitted to Flintshire County Council with a 0% increase precept will remain at £42.97 for the financial year 2023-24.
- (2) the following items be drawn down from reserves in the 2023-24 financial year:-
  - approx. £4,579 be drawn down from reserves to top up the budget.
  - £5k be drawn down from reserves to support Saltney Town FC for improvements.
  - £5k be drawn from reserves to move the 5-year plan forward ready to go out to consultation.

**136. CALENDAR OF MEETINGS 2023**

Members were asked to consider the calendar of meetings for 2023. It was agreed that the calendar of meetings could be subject to change throughout the year.

**RESOLVED: That**

the calendar of meetings for 2023 be approved (*subject to any changes*).

**137. SUMMER PLAYSCHMES FOR 2023**

The latest position from Flintshire County Council on the summer playschemes for 2023. As in previous years, a minimum three week offer with the potential to purchase additional weeks 4,5 and 6.

Cost of a 3-week playscheme from Monday 24 July 2023 – Each location, comprising.

- 15 sessions
- 10 hours per week, per location
- 2 hours Monday to Friday
- AM or PM (10:30 am – 12:30 & 2:00 pm – 4:00 pm)
- Local locations are completely at your Council's discretion.

Cost for 3 weeks – Team on site; Training hours and Supervision. - £1,595.80.  
Additional weeks can be purchased at a cost of £531.00 for each site location.

The above costings are on the level of grant funding received from Welsh Government for 2022. Flintshire County Council were still awaiting direction from Welsh Government on final costings for 2023.

**RESOLVED: That**

Flintshire County Council be informed Saltney Town Council's contribution and participation would be for three weeks on the Rec, Park Avenue, Saltney at a cost of £1595.80 for the summer play schemes 2023.

### **138. REQUEST FOR A COMMUNITY DONATION – WALES AIR AMBULANCE**

At Wales Air Ambulance, the mission was to deliver lifesaving advanced medical care to people across Wales whenever and wherever they need it. They were on standby 24/7, 365 days a year and in 2021 attended 3544 missions, with 81 in the Flintshire region.

Members considered the request and agreed to give a community donation contribution of £500.

#### **RESOLVED: That**

a community donation of £500 be given to Wales Air Ambulance.

### **139. PRACTITIONERS' CONFERENCE 2023**

Members recalled that at the Council meeting held on 9 November 2022 Minute No. 120 refers, the Clerk asked members to rescind the decision as the cost of the conference was excessive at £600 for both days inclusively.

It was unanimously agreed that the decision should be rescinded.

#### **RESOLVED: That**

the previous decision Minute No.120 refers be rescinded.

### **140. CONSULTATION ON THE DRAFT WELL-BEING PLAN 2023-2028**

The Well-Being of Future Generations (Wales) Act 2015 (the 'Act') placed a duty on specified public bodies to work together, under a Public Services Board, to improve local well-being in their area, supporting the achievement of the seven well-being goals for Wales.

The Act also required Public Services Boards to periodically prepare and publish an assessment of the economic, social, environmental, and cultural well-being of its area. The most recent Assessment of Well-being in Flintshire was published in May 2022 and was now using this to inform the next Well-being Plan 2023 to 2028, that would set out objectives for improving local well-being.

Members had considered the Public Services Board Drafted Well-being Plan 2023-2028 and agreed not to make any further comments at this time.

#### **RESOLVED: That**

Saltney Town Council did not wish to submit any comments on the Public Services Board drafted Well-being Plan 2023 to 2028.

### **141. ENVIRONMENT (WALES) ACT 2016 PART 1 – SECTION 6 THE BIODIVERSITY AND RESILIENCE OF ECOSYSTEMS DUTY REPORT 2022**

Members agreed the Clerks report with one amendment to remove the reference to the reference to the "£2k payment".

The revised report be put on the Councils website.

**RESOLVED: That**

the Section 6 – The Biodiversity and Resilience of Ecosystems Duty report 2022 be approved as amended.

**142. ACCOUNTS**

In accordance with the instructions from the Auditors, to receive a copy of the cash book and the bank reconciliation. Also attached for members information are the Annual Budget by Centre and the Detailed Receipts and Payments by Budget reports.

There were no questions to the Clerk.

**RESOLVED: That**

the reports be received.

**143. QUESTIONS**

There were no questions submitted in accordance with Standing Order 23.

**144. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS**

Councillor Lloyd reported on the following:

- that the new play area at St Davids Terrace had now been completed.
- He had attended the Wrexham/Flint Area Committee with the Clerk.
- He had attended the LDP Planning Strategy Group meeting
- He and Councillor J Shallcross had submitted a Notice of Motion to Flintshire County Council for a Mind Charter to be agreed.

**RESOLVED: That**

the report be noted.

**145. ACCOUNTS FOR PAYMENT**

To authorise payments of the following accounts.

<b>Code</b>	<b>Cheque No.</b>	<b>Payee</b>	<b>Invoice</b>
4000	100246 100260	Staff	Salary for December 2022 & January 2023 as calculated by the Council's Agent: Werkplace Ltd, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)
4001 4002	100247 100261	HMRC	HMRC Payroll payments December 2022 & January 2023 - as calculated by the Council's Agent: Werkplace Ltd - Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)

Code	Cheque no.	Payee	Invoice	Amount
4042	100248	Lord Mayor	Lord Mayors charity event	70.00
4300	100249	Flintshire CC	Lighting Maintenance TY096291/2/3	592.50
4000	100250	T Brown	Annual pay award	1484.96
4022	100251	Cllr P Brett Roberts	£150 Determination payment	150.00
4022	100252	Cllr J Brett Roberts	£150 Determination payment	150.00
4022	100253	Cllr R Griffiths	£150 Determination payment	150.00
4022	100253	Cllr R McKeown	£150 Determination payment	150.00
4008	100255	Vision ICT	Annual maintenance fee	612.00
4008	100256	Rialtas Business Solutions	Annual maintenance fee	297.49
4023	100259	T Brown	Stationery, cartridges, paper, stamps 1 <sup>st</sup> and 2 <sup>nd</sup> class	115.28

4044	100162	Deeside Lodge	Room Hire Sept, Oct, Nov 22	110.00
4203	100263	OVW	Training Cllr E Gregory – new Councillor induction	35.00
4075	100264	Deeside Lodge	Replacement CHQ for Jubilee event	250.00
4360	100266	Network Rail	Annual fee – Saltney Ferry bridge	103.04
4300	100267	Flintshire CC	Lighting maintenance TY096547	197.50

NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD annual	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	84.11
4003	DD	Prism	Internet provision	133.46
4011	DD	Wurkplace	Payroll	67.32

#### 146. EXCLUSION OF THE PRESS AND PUBLIC

##### **RESOLVED: That**

a resolution be passed to exclude the public and press from the meeting due to the confidential nature of the business under discussion the disclosure of which would be prejudicial to the public interest under the Public Bodies (Admission to Meetings) Act 1960.

#### 147. CLERKS UPDATES

The Clerk updated members on three matters for decision.

##### **RESOLVED: That**

the three updates from the Clerk be approved as detailed in the confidential minute.

Chairman .....

Date: .....