

**MINUTES OF THE HYBRID COUNCIL MEETING OF SALTNEY TOWN COUNCIL HELD ON WEDNESDAY, 14 JUNE 2023 AT SANDY LANE COMMUNITY CENTRE, SANDY LANE, SALTNEY.**

**PRESENT:** Councillor K Shallcross, Mayor, Councillors J Brett Roberts, P Brett Roberts, V Gay, A B Gregory, E Gregory, R Griffiths, A Roberts, M Robinson, J Shallcross, and T Brown, Town Clerk.

*(the hybrid Council meeting commenced at 7.15pm, the Mayor immediately adjourned the meeting due to technical difficulties. The meeting resumed at 19.20)*

**28. APOLOGIES**

Apologies were received from Councillors A Lloyd, R Lloyd, and R McKeown

**29. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS – PERSON WISHING TO SPEAK**

There were no members of the public in attendance.

**30. CODE OF CONDUCT - DECLARATIONS OF INTEREST**

There were no Declaration of Interest were made.

**31. MINUTES**

**RESOLVED: That**

the Minutes of the Annual Council meeting held on Wednesday, 10 May 2023 be confirmed as a correct record and signed by the Chairman.

**32. MATTERS ARISING**

There were no matters arising.

**33. POLICE MATTERS**

No representative was available to attend in person.

Saltney Mold Junction | Police.uk ([www.police.uk](http://www.police.uk))

Saltney Stonebridge | Police.uk ([www.police.uk](http://www.police.uk))

**34. STREETSCENE**

No representative available to attend.

**35. MAYORS COMMUNICATION**

The Mayor reported that this was her first moth since being elected as Mayor, her calendar was getting fuller with lots of invitations to events in the coming months.

**RESOLVED: That**

the report be noted.

### 36. PLANNING APPLICATIONS

Ref: COU/000359/23  
Proposal: CHANGE OF USE B1 TO D2 TO EXPAND GYM TO LARGER PREMISES  
Location: 10, Central Trade Park, Marley Way, Saltney, Chester, CH4 8SX  
[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=COU/000359/23](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=COU/000359/23)

#### **RESOLVED: That**

the Clerk be asked to reply to the planning application with the Town Councils concerns:

- (1) the original conditions are not being adhered to.
- (2) serious concerns with the noise levels at all times of the day and night.
- (3) concerns regarding the volume of activities on site.

Ref: FUL/000390/23  
Proposal: CONSTRUCTION OF NEW COMMERCIAL BUILDING, B1, B2 AND B8 USE  
Location: Site adj. to Unit B4, Borders Industrial Estate, River Lane, Saltney, CH4 8RF  
[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=FUL/000390/23](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000390/23)

#### **RESOLVED: That**

No comments from the Town Council

Ref: FUL/000430/23  
Proposal: EXISTING DWELLING TO BE RE-UTILIZED AS A DWELLING AND INTERNAL ALTERATIONS WITH NEW FIRST FLOOR BATHROOM  
Location: Deeside Farm, Flint Road, Saltney Ferry, CH4 0BJ  
[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=FUL/000430/23](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000430/23)

#### **RESOLVED: That**

No comments from the Town Council

Ref: FUL/000442/23  
Proposal: 2 STOREY REAR EXTENSION AND VARIOUS AMENDMENTS TO THE EXISTING DWELLING  
Location: 9 Chester Road, Saltney, Chester, CH4 0AG  
[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=FUL/000442/23](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000442/23)

#### **RESOLVED: That**

No comments from the Town Council

### 37. ANNUAL MEMBERSHIP SLCC 2023

The Town Council had been invited to renew its membership for 2023.

**RESOLVED: That**

the renewal of the Town Council's membership with SLCC for a further 12 months commencing April 2023 be approved.

**38. MODEL STANDING ORDERS**

Members were asked to abide by One Voice Wales Model Standing Orders.

**RESOLVED: That**

the One Voice Wales Model Standing Orders with the amendments be approved.

**39. CHESHIRE WEST AND CHESTER COUNCIL – NEW SUPPORTED HOUSING SCHEME UPDATE**

Members received the report from Cheshire West and Chester Council.

**RESOLVED: That**

the update from Cheshire West and Chester Council be noted.

**40. APPOINTMENT OF A MINOR AUTHORITY GOVERNOR AT SALTNEY FERRY PRIMARY SCHOOL**

Council was asked to appoint a Minor Authority Governor to Saltney Ferry Primary School.

**RESOLVED: That**

Councillor Ros Griffiths be appointed as Minor Authority Governor at Saltney Ferry Primary School.

**41. DOG CONTROL PUBLIC SPACES PROTECTION ORDER IN FLINTSHIRE**

Members considered the letter from Flintshire County Council, to extend the Dog Control Public Spaces Protection Order for a further 3 years in Saltney.

The Clerk be asked to complete the survey on behalf of the Town Council.

**RESOLVED: That**

the Dog Control Public Spaces Protection Order be extended for a further three years, in Saltney.

**42. SALTNEY & BROUGHTON AREA EARLY ENGAGEMENT**

The Early Engagement document and questionnaire for Saltney and Broughton Area was available to view and download from Flintshire County Council and Saltney Town Councils website.

<https://www.flintshire.gov.uk/en/Resident/Schools/School-Modernisation-Related/SaltneyBroughton-Area.aspx>

The Early Engagement document and questionnaire was published in hard copy, if you require a paper copy of this document, or a copy of the document in a different format for example braille or large print, or help with interpretation in a different language, please contact the School Modernisation Team on 01352 704018 / 01352 702188, or e-mail [21stCenturySchools@flintshire.gov.uk](mailto:21stCenturySchools@flintshire.gov.uk).

This Early Engagement would take place between 6 June 2023 and ends at midnight, on 3 July 2023.

Members agreed that the item be added to the special Council meeting on Wednesday, 28 June 2023 at 7.15pm at Sandy Lane Community Centre, Saltney, for further consideration, as it was a very significant document for Saltney.

**RESOLVED: That**

the Saltney and Broughton Early Engagement questionnaire be added to the Special meeting of the Town Council on Wednesday 28 June 2023.

**43. WELSH GOVERNMENT – 20MPH COMMUNICATIONS AND ENGAGEMENT TOOLKIT**

Members considered the 20mph communication and engagement toolkit from Welsh Government

**RESOLVED: That**

**the Welsh Government 20mph Communications and Engagement Toolkit be noted.**

**44. VACANCY – MOLD JUNCTION WARD**

Due the recent resignation of Cllr Dan Jones, Council, were asked if it wished to call an election or go through the co-option process for the vacancy in the Mold Junction ward.

**RESOLVED: That**

Council agreed go through the co-option process for this vacancy.

**45. SPECIAL COUNCIL MEETING**

Council was asked to call a Special meeting of the Council on Wednesday, 28 June 2023, for the Year End Accounts and the Internal Audit report.

**RESOLVED: That**

a Special meeting of the Council be called for Wednesday 28 June, to approve the Year End accounts and the Internal Audit report for 2022-23.

#### 46. ACCOUNTS 2023

In accordance with the instructions from the Auditors, to receive a copy of the bank reconciliation report, cashbook, receipts and payments and cost centre reports.

There were no questions to the Clerk.

**RESOLVED: That**

the financial reports be approved.

#### 47. COUNTY FORUM MEETING

Members were asked if they wished the Clerk to submit any items of business for any future meeting of the County Forum.

*NB: The Town Council's representatives are Councillors Barrie Gregory, Eileen Gregory, and the Town Clerk.*

**RESOLVED: That**

no items of business be submitted.

#### 48. QUESTIONS

There were no questions received for the Clerk or the Mayor.

#### 49. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Councillor Jason Shallcross reported he had attended a maintenance day for the football club, the changing room had been painted and spruced up inside. The fencing around the pitch had been painted.

He met with the Deputy Minister for Climate Change, in Broughton.

St David Terrance – corners had been tarmacked and iron bell had been put in place on each corner, which would be painted yellow in due course.

The football club had held their first session for girls to train, it had been a success.

Saltney Town football club were not third tier in the Welsh football league.

#### 50. PAYMENTS OF ACCOUNTS

To authorise payment of the following accounts.

Code	Cheque No.	Payee	Invoice	Amount
4000	100312	Staff	salary for June 23 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

4001 4002	100313	Staff	HMRC for June 23 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)
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4075	100301	A Roberts	Coronation – DJ, face painting, Van Hire and 2 Balloon inflator - Coronation	591.20
4075	100302	N Chadwick	Coronation Pac man arcade games	250.00
4075	100303	C Barrett	Coronation – popcorn, soft drinks	40.00
4075	100304	L Reynolds	Coronation – Photographer	30.00
4043	100305	One Voice Wales	Member Training Cllr K Shallcross Modules 1,5, and 10	105.00
4012	100306	Rialtas	Year End 2022-23	594.00
4300	100307	Flintshire CC	Lighting Maintenance TZ095065	317.50
4300	100308	Flintshire CC	Lighting Maintenance TZ095064	317.50
4300	100309	Flintshire CC	Lighting Maintenance TZ095066	317.50
4300	100310	Flintshire CC	Lighting Maintenance TZ095149	711.00
4300	100311	Flintshire CC	Lighting Maintenance TZ095067	474.00
4201 4005	100314	One Voice Wales	Innovative Practice Conference Cllr J Shallcross and the Clerk	120.00
4075	100315	Studio 13 Dance	Coronation	250.00
4043	100316	Planning Aid Wales	Network Programme - training - Councillor R Lloyd	40.00
4043	100317	One Voice Wales	Member Training Cllr E Gregory, Module 2 R Griffiths Modules, 2, 12, 13 and 19	190.00
4023	100318	T Brown	Copier paper and stamps	64.58

NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	84.11
4003	DD	Prism	Internet provision	133.51
4010	DD	Wurkplace	Payroll	67.32

## 51. EXCLUSION OF THE PRESS AND PUBLIC

### RESOLVED: That

a resolution be passed to exclude the public and press from the meeting due to the confidential nature of the business under discussion the disclosure of which would be prejudicial to the public interest under the Public Bodies (Admission to Meetings) Act 1960.

**52. STAFFING**

The Clerk briefed members on the item of business which related to a staff payment.

**RESOLVED: That**

the payment for the Coronation overtime be approved.

**53. INVOICE PAYMENT**

The Clerk updated members on the item of business that was for an invoice for a Flintshire County Council invoice once it had been realised that no VAT had been included on Street Lighting Maintenance invoices and Flintshire County Council were claiming backdated VAT for the 4-year period.

**RESOLVED: That**

the backdated payment be approved.

Chairman .....

Date: .....