

**MINUTES OF THE HYBRID COUNCIL MEETING OF SALTNEY TOWN COUNCIL HELD ON WEDNESDAY, 13 SEPTEMBER 2023 AT SALTNEY COMMUNITY CENTRE, SANDY LANE, SALTNEY.**

**PRESENT:** Councillor A B Gregory, Deputy Mayor, Councillors J Brett Roberts, P Brett Roberts, V Gay, A B Gregory, E Gregory, R Griffiths, A Lloyd, R Lloyd, A Roberts, J Shallcross, and T Brown, Town Clerk.

**74. APOLOGIES**

Apologies were received from Councillors R McKeown, M Robinson, and K Shallcross.

**75. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS – PERSON WISHING TO SPEAK**

There were 3 members of the public in attendance.

**76. CODE OF CONDUCT - DECLARATIONS OF INTEREST**

There were no Declaration of Interest were made.

**77. MINUTES**

**RESOLVED: That**

the Minutes of the Annual Council meeting held on Wednesday, 12 July 2023 be confirmed as a correct record and signed by the Chairman.

**78. MATTERS ARISING**

There were no matters arising.

**80. CO-OPTION VACANCY - MOLD JUNCTION**

Members were asked to consider the one application received for the vacancy in Mold Junction ward.

Claire Henderson Davis was duly appointed as a Town Councillor for Mold Junction ward she signed a Declaration of Acceptance Office and joined the meeting.

**RESOLVED: That**

Claire Henderson Davis be co-opted to the Town Council.

**81. COMMUNITY DONATION**

The Town Clerk had received a request for a community donation from Phoenix Explorers of Saltney Ferry Scout Group who were aiming to host a cheese and wine night on the 11 November, however, to do so they required funding for the refreshments. The aim of the night was to raise money and awareness for Chester Aid to the Homeless (CATH).

Members heard they brief presentation from two of the Phoenix Explorers, Saltney Ferry Scout Group and agreed to give a community donation of £100 to their event.

**RESOLVED: That**

a community donation of £100 be given to the Phoenix Explorers of Saltney Ferry Scout Group for their wine evening in aid of raising awareness for Chester Aid to the Homeless (CATH).

**82. POLICE MATTERS**

No representative was available to attend in person.

[Saltney Mold Junction | Police.uk \(www.police.uk\)](http://www.police.uk)

[Saltney Stonebridge | Police.uk \(www.police.uk\)](http://www.police.uk)

**83. STREETSCENE**

No representative was available to attend in person.

**84. MAYORS COMMUNICATION**

The Mayor was unable to make her report due to illness.

**85. PLANNING APPLICATIONS**

Ref: COU/000757/23

Proposal: Proposed Change of Use to the First Floor of an Industrial Unit to Residential

Location: 26, Rear Of, High Street, Saltney, Chester, CH4 8SE

[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=COU/000757/23](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=COU/000757/23)

**RESOLVED: That**

no comments from the Town Council.

Ref: FUL/000762/23

Proposal: Retrospective Application for 2 Biomass Boilers (x1 199KW and 1 300KW) for Heating the Warehouse and Offices.

Location: Zest 4 Leisure, Riverside Works, River Lane, Saltney, Chester, CH4 8RH

[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=FUL/000762/23](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=FUL/000762/23)

**RESOLVED: That**

no comments from the Town Council.

Ref: COU/000771/23

Proposal: Change of Use to B1/B2/B8 from SUI Generis Use According to the Town and Country Planning (Use Classes) Order 1987 (as amended)

Location: 9 Ketlan Court, River Lane, Saltney, Chester, CH4 8SB

[https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=COU/00077123](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=COU/00077123)

**RESOLVED: That**

no comments from the Town Council.

**86. ONE VOICE WALES AND SLCC JOINT CONFERENCE**

Members were asked for approval for the Clerk to attend the virtual conference on 8 November, it would be an all-day event at a cost of £60 + VAT.

**RESOLVED: That**

**the Clerk and Councillor R Griffiths attend the One Voice Wales and SLCC Joint conference on 8 November 2023**

**87. MATCHED FUNDING**

The Clerk had been approached by Aura Leisure Services with regard to two matched funding proposals one was for the Muga and other was for two replacement seats in the Play Area, at the Rec, Park Avenue, Saltney.

Members agreed to enter into 50/50 match funding for the replacement seats in the play area.

**RESOLVED: That**

the Clerk be asked to confirm with Aura Leisure Services a 50/50 match funding for the two seats in the plays area at the Rec, Park Avenue, Saltney.

**88. ONE VOICE WALES ANNUAL CONFERENCE – 30 SEPTEMBER 2023**

Members were asked for approval for the Clerk to attend the One Voice Wales annual conference on 30 September 2023, in Bilth Wells at a cost of £90 inc VAT.

It was also agreed that Councillor Jason Shallcross should attend.

**RESOLVED: That**

the Clerk's and Councillor J Shallcross attendance at the One Voice Wales conference be approved at a cost of £180 inc VAT.

**89. FLINTSHIRE COUNTY COUNCIL CONTAMINATED LAND STRATEGY**

Each Local Authority in Wales was required by Part 2A of the Environmental Protection Act 1990, to publish a Contaminated Land Inspection Strategy.

The Contaminated Land Inspection Strategy described how Flintshire County Council was required to identify sites within its administrative control that might be affected by land contamination. The Strategy also explained the statutory guidance, legislative provisions, processes and procedures that the Council would follow in order to identify and assess land and where necessary, to take steps to address Contaminated Land.

The County Council first published a Contaminated Land Inspection Strategy in 2001 and had continued to publish regular revisions since. The Strategy was last updated February 2019.

**RESOLVED: That**

no comments be submitted to Flintshire County Council on the Contaminated Land Inspection Strategy.

**90. ACCOUNTS 2023**

In accordance with the instructions from the Auditors, to receive a copy of the bank reconciliation report, cashbook, receipts and payments and cost centre reports.

**RESOLVED: That**

the financial reports be approved.

**91. QUESTIONS**

There were no questions received for the Clerk or the Mayor.

**92. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS**

County Councillor Richard Lloyd reported

- he had chaired the Planning Committee
- attended a workshop for chairing effective meetings
- attended Environment Scrutiny Committee where they discussed PSPOs, winter maintenance and ash trees.
- attended a briefing session – safety of councillors the PCC and officers
- a walk about Park Avenue, looking at gardens with the Housing Officer
- reminder that 20mph would come into force on 17/9/23, he and Councillor Jason Shallcross did ask for Sandy Lane to be considered to remain as 30mph, but it did not qualify.
- Received positive comments on the new lower riverside footpath
- Attended a McMillan coffee morning at Saltney Community Centre

County Councillor Jason Shallcross reported that St Davids High School had received a good set of exam results this year.

Councillor Aled Roberts reported he had attended the Air Bus Community Event, discussed apprenticeships and future contracts, it was all very positive news.

**RESOLVED: That**

the reports be noted.

**93. PAYMENTS OF ACCOUNTS**

To authorise payment of the following accounts.

Code	Cheque No.	Payee	Invoice	Amount
4000		Staff	salary for October 23 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

4001 4002		Staff	HMRC for October 23 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4075	100330	Chelma Graphics	Coronation Banners	1,860.00
4300	100331	Flintshire CC	Lighting maintenance TZ095425	1,137.60
4300	100332	Zurich	Annual renewal	1,102.51
4300	100333	Flintshire CC	Lighting maintenance TZ095424	317.50
4300	100334	Flintshire CC	Lighting maintenance TZ095423	317.50
4300	100335	Flintshire CC	Lighting maintenance TZ095422	317.50
4043	100336	One Voice Wales	Training Module 2 – Cllr K Shallcross	38.00
4044	100337	Community Centre	Room Hire x 3 council meetings	72.00
4011	100338	Wurkplace Ltd	Annual fee	4,170.84
4043 4005	100339	One Voice Wales	Training – Module 8 & 12 Cllr Roberts Module 8 & 12 Town Clerk	120.00
4030	100340	JDH Business Services Ltd	Data Protection Audit	510.00
4022	100341	Cllr P Brett Roberts	Determination	150.00
4022	100342	Cllr J Brett Roberts	Determination	150.00

4022	100343	Cllr V Gay	Determination	150.00
4022	100344	Cllr A B Gregory	Determination	150.00
4022	100345	Cllr E Gregory	Determination	150.00
4022	100346	Cllr R Griffiths	Determination	150.00
4022	100347	Cllr R Lloyd	Determination	150.00
4022	100348	Cllr R McKeown	Determination	150.00
4022	100349	Cllr A Roberts	Determination	150.00
4022	100350	Cllr M Robinson	Determination	150.00
4022	100351	Cllr J Shallcross	Determination	150.00
4022	100352	Cllr K Shallcross	Determination	150.00
4022	100353	Cllr A B Gregory	Deputy Mayor – Civic Determination	500.00
4022	100354	Cllr K Shallcross	Mayor – Civic Determination	1,500.00
4041	100355	Cllr J Shallcross	Travel exp – Builth Wells - Conference	63.00
4300	100358	Flintshire CC	Lighting maintenance TZ095663	711.00
4008	100359	T Brown	WebEx Annual License	162.00
4021	100360	T Brown	Stamps 8 x 1 <sup>st</sup> and 16 x 2 <sup>nd</sup>	20.80

NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	84.11
4003	DD	Prism	Internet provision	133.51
4010	DD	Wurkplace	Payroll	67.32

Chairman .....

Date: .....