

**MINUTES OF THE HYBRID COUNCIL MEETING OF SALTNEY TOWN COUNCIL HELD ON WEDNESDAY, 12 FEBRUARY 2025 AT SALTNEY COMMUNITY CENTRE, SANDY LANE, SALTNEY.**

**PRESENT:** Councillor, A B Gregory Mayor, Councillors, J Brett Roberts, P Brett Roberts, E Gregory, R Griffiths, R Lloyd, R McKeown, A Roberts, , J Shallcross, K Shallcross and T Brown, Town Clerk.

**136. APOLOGIES**

Apologies were received from Councillors S Rodham, and. M Robinson.

**137. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS – PERSONS WISHING TO SPEAK**

There were three members of the public in attendance.

**138. CODE OF CONDUCT - DECLARATIONS OF INTEREST**

None received.

**139. MINUTES**

**RESOLVED: That**

the Minutes of the Council meeting held on Wednesday, 15 January 2025 be confirmed as a correct record and signed by the Chairman.

**140. MATTERS ARISING**

It was suggested that a separate report for the change in amount to the civic duties determination that was agreed within the budget report at the Budget Council meeting.

It was explained that the two civic determinations as detailed in the Independent Remuneration Report for Wales were not mandatory for Councils to pay, it was up to £1500 for the Mayor and up to £500 for the Deputy Mayor. Council at their meeting held on 15 January 2025 approved within the budget report that the Mayor would receive up to £750 and the Deputy Mayor would receive up to £250.

**141. POLICE MATTERS**

No representative was available to attend in person.  
Issues remained in the township with E Scooters.

[Saltney Mold Junction | Police.uk \(www.police.uk\)](http://www.police.uk)  
[Saltney Stonebridge | Police.uk \(www.police.uk\)](http://www.police.uk)

**142. STREETSCENE**

No report to Streetscene.

#### **143. MAYORS COMMUNICATION**

The Mayor reported that he had not attended any civic events since the last Council meeting.

**RESOLVED: That**

the Mayors report be noted.

#### **144. COMMUNITY DONATION – SALTNEY YOUTH CLUB**

Three members of the Saltney Youth Club attended the meeting to brief members of the Council on their request for a community donation.

The project would be to enable young people 16 + who might be at risk of exclusion from employment due to academic skills, poverty or living circumstances, the opportunity to gain skills transferable into the workplace. Initially the barista skills project would offer young people the opportunity to gain skills such as teamworking, problem solving and customer service. Long term they would be able to gain skills such as the ability to develop a business plan, sourcing funding, market research on products, marketing and branding, and accounts.

Three members of the Council agreed to give a £150 donation from their determinations giving £450 towards the project.

**RESOLVED: That**

Councillors R Griffith, R Lloyd and R McKeown each give £150 to the project.

#### **145. FINANCIAL RISK ASSESSMENT - 2024-25**

Members were asked to approve the Financial Risk Assessment for 2024-25.

**RESOLVED: That**

the Financial Risk Assessment for 2024-25 be approved.

#### **146. FIXED ASSET REGISTER – 2024-25**

Members were asked to approve the Fixed Asset Register for 2024-25

**RESOLVED: That**

the Fixed Asset Register for 2024-25 be approved.

#### **147. AUDIO RECORDING POLICY**

Members were asked to approve the Audio Recording Policy.

**RESOLVED: That**

the audio recording policy be approved.

**148. ONE VOICE WALES ANNUAL GENERAL MEETING - ONLINE ON TUESDAY 11 MARCH 2025 FROM 4:00PM TO 6:00PM**

One Voice Wales Annual General Meeting would be held on a remote basis and all Member councils were invited to nominate one councillor (as well as a substitute) to attend to engage in debating and deciding upon a range of important matters which for the first time in over fifteen years would include consideration of proposed changes to the constitution of the organisation. The constitution was originally approved in 2008 and over time it was clear that the governing document would benefit from important changes that would enhance the current overarching governance structure.

**RESOLVED; That**

Councillor Ros Griffiths be nominated with voting rights and Councillor Richard Lloyd (*substitute member*) to attend the One Voice Wales AGM on 13 March 2025

**149. ACCOUNTS 2024**

In accordance with the instructions from the Auditors, to receive a copy of the cash book and the bank reconciliation reports.

There were no questions to the Clerk.

**RESOLVED: That**

the reports be received.

**150 . QUESTIONS**

There were no questions received for the Clerk or the Mayor.

**151. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS**

Councillor Lloyd reported that he and Councillor J Shallcross had their regular walk around the township with Housing Officer.

Councillor Lloyd had chaired the Planning Committee meeting at Flintshire County Council with two local planning applications for consideration.

Flintshire County Councils budget was in line Welsh government Section 114.

Councillor McKewon reported that architects had been into St David School, works have started, and 300 trees have been planted at the back of the school.

**152. PAYMENTS OF ACCOUNTS**

Payment of the following accounts.

Code	Cheque No.	Payee	Invoice	Amount
4000	100505	Staff	Staff salary for February 25 as calculated by the Council's Agent in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4001 4002	100506	HMRC	HMRC Payroll payments February 25 - as calculated by the Council's Agent in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

Code	Cheque No.	Payee	Invoice	Amount
4010	100498	Non-Stop Kids entertainment	Christmas Fayre	229.00
4010	100499	Colin McGivern, Medical Events Team	Christmas Fayre	147.00
4100	100500	Network Rail	Saltney Ferry light/post annual fee	122.11
4082	100501	Flintshire County Council	Summer Play Scheme – Rec Park Avenue - three weeks	1,915.80
4300	100502	Flintshire County Council	Lighting maintenance	262.80
4010	100503	J Shallcross	50 Selection Boxes and Christmas tree	215.00
4010	100504	K Shallcross	Christmas Fayre Raffle prizes	212.80
4010	100507	T Brown	Glitterbugz face painting Christmas fayre	160.00
4008	100508	Sandyford Property Ltd	Office rent adjustment	1,458.08

NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD	Information Commissioner	Annual fee	40.00
4020	DD	Prism	Telecoms	93.66
4003	DD	Prism	Internet provision	143.23
4011	DD	Wurkplace Ltd	Payroll	72.71

Chairman .....

Date: .....