

MINUTES OF THE HYBRID COUNCIL MEETING OF SALTNEY TOWN COUNCIL HELD ON WEDNESDAY, 10 SEPTEMBER 2025 AT SALTNEY COMMUNITY CENTRE, SANDY LANE, SALTNEY.

PRESENT: Councillor, Ros Griffiths, Mayor, Councillors J Brett-Roberts, P Brett-Roberts, A B Gregory, E Gregory, R Lloyd, A Roberts, J Shallcross, K Shallcross and T Brown, Town Clerk.

58. APOLOGIES

Apologies were received from Councillors R McKeown, M Robinson and S Rodham.

59. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS – PERSON WISHING TO SPEAK

There one members of the public in attendance to observe the meeting.

60. CODE OF CONDUCT - DECLARATIONS OF INTEREST

There were no Declaration of Interest were made.

61. MINUTES

RESOLVED: That

the Minutes of the Council meeting held on Wednesday, 9 July 2025 be confirmed as a correct record and signed by the Chairman.

62. MATTERS ARISING

For information the hedge had been cut back by Saltney Ferry County Primary School and St Anthonys Primary School.

63. POLICE MATTERS

No representative was available to attend in person.

Issue of Electric Scooters on the coastal path on pavements and outside local schools was a continual issue.

Saltney Mold Junction | Police.uk (www.police.uk)
Saltney Stonebridge | Police.uk (www.police.uk)

64. STREETSCENE

Weeds and broken glass along the High Street had been reported to Streetscene.

65. MAYORS COMMUNICATION

The Mayor reported that she had laid a wreath for VJ day on behalf of the Town Council.

Attended an online meeting with McDonalds with regard to the planning application in Saltney.

The Mayor and her consort had attended two civic services since the last meeting. Chair of Llangollen and the Chair Flintshire County Council.

RESOLVED: That

the Mayors report be received.

66. FLINTSHIRE COUNTY COUNCIL - CONSULTATION ON DRAFT INTERIM PLANNING GUIDANCE NOTE- HOUSES IN MULTIPLE OCCUPATION (HMO)

Following the adoption of the Local Development Plan (LDP), Flintshire County Council had produced a draft interim planning guidance note relating to Houses in Multiple Occupation (HMO) development.

The guidance note explained the approach the Council would take when dealing with HMO development proposals. The interim planning guidance note did not introduce new policy but sought to provide further explanation and guidance as to how the relevant policies should be interpreted and applied. When adopted, the interim planning guidance note would be a material planning consideration in determining planning applications and appeals. The interim planning guidance note could therefore be used from the earliest stages of designing new HMO development.

RESOLVED: That

the Clerk be asked to complete the online survey - consultation on the Draft Interim Planning Guidance Note – Houses of Multiple Occupation (HMO)

67. WELSH GOVERNMENT CONSULTATION ON EXTENDING THE DUTY ON LOCAL TO BROADCAST MEETINGS

Members considered the report and agreed that this was not for Town and Community Councils to comment.

RESOLVED: That

no comments from the Town Council.

68. WELSH GOVERNMENT CONSULTATION ON REVISIONS TO THE SEPARATE COLLECTION OF WASTE MATERIALS FOR RECYCLING: A CODE OF PRACTICE FOR WALES

The purpose of the consultation was to seek views on proposed revisions to the Separate Collection of Waste Materials for Recycling – A Code of Practice for Wales (“the code”). The revised code would be issued under section 45AB of the Environmental Protection Act 1990 (“EPA”) in relation to the separate collection of waste under section 45AA of the EPA. These revisions were necessary in light of planned amendments to the Waste Separation Requirements (Wales) Regulations 2023.

Members agreed there should be a Code of Practice but the overall responsibility lay with the Local Authorities.

RESOLVED: That

no comments from the Town Council.

69. ACCOUNTS

In accordance with the instructions from the Auditors, to receive a copy of the cash book and the bank reconciliation reports.

No questions to the Clerk.

RESOLVED: That

the financial reports be received.

70. QUESTIONS

There were no questions received for the Clerk or the Mayor.

71. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Councillor Shallcross updated members on the road works on Sandy Lane, could possibly take about two weeks to complete. Traffic lights had been put in situ to protect the public safety.

Councillor Lloyd reported that Saltney Ferry Bridge had been closed so that NW Rail could carry out maintenance work.

He attended the Area Committee and received a presentation from Wrexham Planning Officers.

The McDonalds consultation meeting he had attended was a tick box exercise.

There was a recycling week between 22-28 September, the recycling team could attend with containers if required.

Riverside walk had been tidied up. Syd had been repainted, weeds had been cleared by a local resident.

RESOLVED: That

the report be received.

72. PAYMENTS OF ACCOUNTS

Payment of the following accounts for August and September 2025.

Code	Cheque No.	Payee	Invoice	Amount
4000	100565 100568	Staff	Clerk's salary for August/September 2025 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

4001 4002	100566/7	Staff	Clerk's salary for August/September 2025 as calculated by the Council's Agent, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
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4008	100563	T Brown	Annual WebEx fee Printer Ink and Paper	230.69
4008	100564	Sandyford Property Ltd	Rent Adjustment	274.52

NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	360.00
4022	DD	Information Commissioner	Annual fee	35.00
4020	DD	Prism	Telecoms	102.06
4003	DD	Prism	Internet provision	163.99
4010	DD	Wurkplace	Payroll	74.17

73. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That

a resolution was passed to exclude the press and public from the meeting due to the confidential nature of the business under discussion the disclosure of which would be prejudicial to the public interest under the Public Bodies (Admission to Meetings) Act 1960.

74. STAFFING MATTERS

The Clerk reported on the contractual item of business.

RESOLVED: That

the annual contractual pay award be approved.

Chairman

Date: