

MINUTES OF THE VIRTUAL MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE, HELD ON TUESDAY, 3 JUNE 2025.

PRESENT: Councillor J Shallcross, Chair, Councillors, A B Gregory, E Gregory, R Griffiths, A Roberts, M Robinson, S Rodham, and T Brown, Town Clerk

1. APOLOGIES

Apologies received from Councillors R Lloyd.

2. TO APPOINT CHAIRMAN

Councillor J Shallcross be appointed as Chairman for the ensuing year.

RESOLVED: That

Councillor J Shallcross be appointed as Chairman of the Finance and General Purposes Committee for the ensuing year.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

No Declarations of Interest were received.

4. MINUTES

RESOLVED: That

The meeting held on Tuesday, 2 April 2025 be confirmed as a correct record..

5. MEMBERSHIP AND TERMS OF REFERENCE

Members agreed the Committee Membership - 8 members including 2 ex-officio.

Chairman, Councillor J Shallcross and Councillors A B Gregory, E Gregory, R Lloyd, Robinson, S Rodham,– Ex Officio members R Griffith, and A Roberts,

Members agreed the Terms of Reference

- to report to the Council, at least four times each year on all matters relating to the financing of the Council including budget provision and financial management.
- to be responsible for the inspection of the Council's accounts and financial records.
- random checking of invoices and to generally provide an internal audit service in respect of the Council's financial transactions.
- to consider, on behalf of the Council, any other urgent matters that might fall outside the normal Council meeting cycle.

RESOLVED: That

(1) the membership of the Committee be agreed.

(2) the Terms of Reference of the Committee be agreed.

6. INTERNAL AUDIT - ACTION PLAN

The Clerk briefed members on the recommendations of the 2024-25 internal auditor's report and suggested that the Committee continue to work on the action plan.

The majority of the action points raised in the previous year's audit plan had now been implemented.

RESOLVED: That

(1) the Clerks updates be noted.

(2) the Finance and General Purposes Committee continue to work on the action plan and make recommendations to Council prior to the interim audit taking place.

8. YEAR END ACCOUNTS 2024-25

Members were asked to approve the end of year accounts for 2024-25 and make any recommendations to the Council for approval.

There were no financial questions to the Clerk on the end of year financial reports for 2024-25.

RECOMMENDATION TO COUNCIL: That

Council be asked to approve the end of year accounts for 2024-25.

8. ACCOUNTS

The bank statement had not arrived in time for the meeting.

Signed by the Chairman

Date.....